

# Christ College User Application and Enrollment Process

## Applying:

Step 1: Go to christcollege.us and click the "Login" button on the top right corner of the home page.

Step 2: Scroll to the bottom of the page and click on the "Create New Account". On that page walk through the application and fill in all answers.

Step 3: After you submit your application you will receive an email with a link to pay the application fee. The fee must be paid before your application will be reviewed.

Once your application is reviewed, you will get an email saying you have been accepted/denied to Christ College. If accepted, you will be able to login to your account and enroll in the next class.

## Enrollment:

Step 1: Once you have been accepted to Christ College, you can login to the student access.

Use the Username and Password you created when filling out the application and click "Log In"

Step 2: Once you login on the left side of the screen click on "Site Home"

Step 3: On the site home you will see "Available Courses". Click read more on the course you are signing up for.

Scroll down the page to see the payment options. For the full course there is a \$50 fee and a 3% transaction fee. To Audit the class there is a \$25.00 fee plus 3% processing fee.

Click "Select Payment Type"

Step 4: Click "Proceed" and it will take you to the credit card form. Fill out the form and submit payment. Once you pay, you will be Enrolled in that course.

Once you have been enrolled you will have full access to the course material and online training.